

Custodial, Labor and Trades Branch  
Labor and Trades Supervision Group  
Water Series

**E.P.W.U. CONSTRUCTION SUPERVISOR II - WATER**

02/86

Under general supervision, supervises several crews engaged in the construction, maintenance and repair of water lines and services; and performs related work as required.

**EXAMPLES OF DUTIES:**

Supervises the construction of water lines to assure compliance with plans and instructions; supervises the maintenance and repair of water pipe lines systems and their appurtenances; supervises the tapping of main lines to connect and install new services; assures the proper installation, repair and maintenance of customer service lines, meters, backflow preventors, pressure regulators, etc.; supervises the construction and repair of meter vaults and boxes; inspects the repaired sidewalks and curbs after the installation of new lines or services; estimates work force and materials needed; plans, schedules and coordinates work assignments according to availability of resources and job urgency; coordinates work with other utilities as required; directs and supervises the work of emergency crews.

Requisitions materials and supplies as required; prepares work schedules; plans, assigns, reviews and evaluates the work of assigned personnel; trains and develops subordinate personnel; enforces personnel rules and regulations, standards of conduct and work attendance; assures compliance with safe working practices and procedures; keeps records and prepares reports; interviews new employees and makes recommendations.

**MINIMUM QUALIFICATIONS:**

Training and Experience: Graduation from high school or GED and six years of progressively responsible experience in water line construction, maintenance and repair work, including two years as a Labor Lead Worker II - Water or Construction Supervisor I - Water; or an equivalent combination of training and experience.

Knowledge, Abilities and Skills: Considerable knowledge of the organization, methods, practices and procedures of water line construction and maintenance; considerable knowledge of the E.P.W.U. water system; considerable knowledge of the materials, tools and equipment used in the construction, maintenance and repair of water lines; considerable knowledge of safe working practices and procedures.

Ability to plan, schedule, assign, coordinate and supervise several water line construction, maintenance and repair crews; ability to make estimates of time and materials; ability to follow oral and written instructions; ability to express oneself clearly and concisely; ability to make sound decisions; ability to establish and maintain effective working relationships with fellow employees and the public; ability to train assigned personnel; ability to evaluate the work of assigned personnel; ability to enforce personnel rules and regulation standards of conduct and work attendance; ability to enforce safe working practices and procedures; ability to maintain records and prepare reports.

Skill in the operation of a motor vehicle.

Physical Requirements: Operation of a motor vehicle through city traffic; mobility within a field environment; exposure to all weather conditions; subject to call during off working hours; lift and carry heavy objects (50 - 100 pounds).

Licenses and Certificates: Texas Class "C" Driver's License; Class "C" Water Certificate of Competency must be obtained after appointment in compliance with Article 4477-1, Section 11(a) of the Vernon's Texas Civil Statutes.

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Director of Personnel

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Department Head